

General policy document for Maxagon Advise KB regarding information to a data subject who is not an employee.

As a data subject with personal data at **Maxagon Advise KB**, organisation no. **969790-2345**, we wish to inform you that we, as the personal data controller, manage and process personal data in accordance with the following:

Maxagon Advise KB manages and processes the personal data of data subjects for the following purposes: the performance of valid agreements/contracts, the fulfilment of statutory obligations, marketing and risk management, profiling, and product and business development for the benefit of the data subject.

The legal grounds that form the basis for lawful processing of personal data are: Agreements and contracts, fulfilment of statutory obligations, consent, vital interests, public interest, impact assessment.

Personal data that requires consent/permission is voluntary in its nature.

Archiving/erasure principle for the management of a data subject's personal data: We undertake the ongoing erasure of personal data, the processing of which does not have support in accordance with the KBove.

As a data subject you always have the right to request a register excerpt of your personal data.

A data subject has the right to inform the controller that his or her personal data is incorrect, in which case the controller will register and rectify the data that is incorrect, incomplete or misleading.

As a data subject you always have the possibility to lodge a complaint with the Swedish Data Protection Authority.

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Anders Lewander

Executive